

ARBAAZ DURRANI

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DOB: 04-April-1990



PROFESSIONAL SUMMARY

I am a person who takes challenges and aims to do the best in what I choose

My professional aim is to work with other passionate people to produce compelling content for a variety of media platforms. I am committed to taking advantage of every opportunity to develop my skills and become a valuable member of a creative team.

EXPERIENCES

Assistant Manager

01 June, 2015 to Present

at Verge Systems (Pvt) Ltd, Hyderabad, Pakistan

I am responsible for leading and managing the Verge Print Department of Website Development and Graphic Designing.

I also responsible for dealing with clients about their projects and provide them solutions for their business growth.

Managing almost 50+ websites, enhancing business by marketing campaigns and strategies to make more business for department.

IT In-charge/Teaching (O-Levels Computer Science)

11th March 2013 to 5th March 2014

at Rockford Cambridge School, Hyderabad, Pakistan

Maintained all the Cambridge level documentation and taught O' Levels Computer Science.

I also provided my services as a sports teacher and also designed event campaigns for the schools.

Web Developer and Administrator

5th Jan 2012 to 1st Jan 2013

at UN Association Youth, Lancaster University Branch, Lancaster, UK based project

I was responsible for designing, implementing and managing groups internet and intranet websites and take on new developments

on web site contents as required. Further responsibilities included web pages, maintains content and oversees day-to-day

management of the company's internet and intranet websites, assures integrity of web pages, quality of content and access security.

IT Officer

2nd Feb 2011 to 2nd Jan 2012

at Sindh Chess Association, Karachi, Pakistan

Maintained website and social media. Experienced on Swiss Vega Software.

Managed all the events and it's all campaign/material.

PROJECTS

Mirxa Studio | www.mirxastudio.com

[Digital Media Guru | Project from Australia](#)

Aubar Training Institute | www.atioman.com

[Digital Media Guru | Project from Oman](#)

Design Group Collaborative Architecture | www.dgcarchitects.com

[WordPress Developer | Project from USA](#)

Torch Global | www.torchglobal.org

[Digital Media Guru | Project from Hyderabad, Pakistan](#)

Apna Karachi Classified | www.apnakarachi.pk

[WordPress Developer | Project from Karachi, Pakistan](#)

Association For Humanitarian Development | www.ahdpak.org

[Digital Media Guru | Project from Hyderabad, Pakistan](#)

Research Development Foundation | www.rdfoundation.org.pk

[Digital Media Guru | Project from Pakistan](#)

Civil Society Support Program | www.cssp.org.pk

[Digital Media Guru | Project from Pakistan](#)

Live Stock Sindh | www.livestocksindh.gov.pk

[Digital Media Guru | Project from Pakistan](#)

Verge Print | www.vergeprint.com

[Digital Media Guru | Project from Pakistan](#)

Research Institute For Social Empowerment | www.risepk.org

[Digital Media Guru | Project from Karachi, Pakistan](#)

Urban Planners | www.urbanplanners.co

[Digital Media Guru | Project from Pakistan](#)

Branch Lake Cottage | www.branchlakecottage.com

[WordPress Developer | Project from USA](#)

ACADEMICS

BS Software Engineering (16 Years)

April 2012

at University of Sindh, Jamshoro, Sindh, Pakistan

Intermediate (12 Years)

May 2008

at Saifee College, Hyderabad, Sindh, Pakistan, with Grade A

Matriculation (10 Years)

April 2006

at Cambridge High School, Hyderabad, Sindh, Pakistan, with Grade B

SKILLS

Web Designing

(HTML5, CSS, JS, JQuery, Bootstrap)

with 5 year(s) of experience, currently used

Web Development

(PHP, MySQL, WordPress)

with 5 year(s) of experience, currently used

Graphics Designing

(Photoshop Suite)

with 5 year(s) of experience, currently used

REFERENCES

Hassan Bin Azad *Internal Audit and Investigations at United Nations Office for Project Services, Denmark*

Professional

Wasif Nisar *Secretary General at Pakistan Chess Federation*

Professional

Romis Ali *Sr. Director General, International HR Commission & Secretary General, Sindh Tenpin Bowling Association*

Professional

Nabeel Paroya *Admin Manager at Manaba Al-Aata & Aubar Training Institute, Muscat, Oman*

Client

LANGUAGES

English

Fluent

Urdu

Fluent

TARGET JOBS

- **Digital Media Specialist**
- **Project Manager**
- **Web Administrator**

